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March 10, 1999

NOTICE OF PUBLIC MEETING

PLEASE TAKE NOTICE THAT a special meeting of the Executive Committee of the Board of Trustees of Eastern Illinois University will be held by telephone conference call on **Friday, March 12, 1999**, at **3:30 p.m.** in the President's conference room, Livingston C. Lord Administration Building (Old Main), Eastern Illinois University, Charleston, Illinois. The agenda will include approvals for purchases, as well as other matters.

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

AGENDA
Executive Committee Meeting
(By Conference Call)

March 12, 1999

President's Conference Room
Livingston C. Lord Administration Building
Eastern Illinois University
Charleston, IL 61920

3:30 p.m.

Call to Order and Roll Call

Purchase Approvals

Other Matters

Adjournment

Board meetings may include an Executive Session if voted upon by the Board in accordance with the Illinois Open Meetings Act.

**EASTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

**EXECUTIVE COMMITTEE
MEETING**

BY CONFERENCE CALL

**MARCH 12, 1999
3:30 p.m.**

Report to the Board of Trustees
EASTERN ILLINOIS UNIVERSITY
March 12, 1999

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A. Expenditure Recommendations for Purchases of \$100,000 or More

(1) Purchase Item:	Move Library materials to temporary library locations	
Description/Explanation:	The University will utilize a moving company to move books, periodicals, and other print volumes, with shelves, to five different locations that will serve as temporary library facilities during the renovation and expansion of Booth Library.	
Cost:	\$291,000 (including \$26,460 contingency)	
Recommended Vendor:	William B. Meyer, Inc. Bridgeport, CT	
Summary of Bids:	William B. Meyer, Inc. Bridgeport, CT	\$264,540
	Hallett Movers Summit, IL	\$326,138
	Federal Warehouse Co. East Peoria, IL	\$677,200
Fund Source:	Appropriated Funds	

It is recommended that the Board of Trustees approve this purchase item.

(2) Purchase Item:	Rehabilitate Fire Alarm System in Pemberton Hall	
Description/Explanation:	The fire alarm system in Pemberton Hall will be rehabilitated to comply with current fire safety, ADA and building codes.	
Cost:	\$161,800 (including \$14,714 contingency)	
Recommended Vendor:	Bodine Electric Mattoon, IL	
Summary of Bids:	Bodine Electric Mattoon, IL	\$147,086
	Commercial Electric Mattoon, IL	\$149,265
	Anderson Electric Mattoon, IL	\$157,100
	Leverenz Electric Danville, IL	\$163,341
Fund Source:	Local (Revenue Bond) Funds	

It is recommended that the Board of Trustees approve this purchase item.

(3) Purchase Item:	Contract Change Order (Lincoln-Douglas Air-conditioning, Electrical Work)	
Description/Explanation:	Unforeseen conditions in the electrical portion of the project necessitate changes in order for the system to work correctly and to meet the project schedule.	
	The electrical component of the project was originally approved for \$144,560, including a \$13,143 contingency. Change orders for the electrical construction total \$13,851. Board approval is requested to increase the overall contract amount by \$708.	
Cost: Base contract	\$131,417	
	Change Orders required	<u>13,851</u>
	New Contract Amount	\$145,268
Vendor:	Commercial Electric Mattoon, IL	
Fund Source:	Local (Revenue Bond) Funds	

It is recommended that the Board of Trustees approve this purchase item.

B. Painters District Council #58 Contract and Wage Agreement

Labor Agreement: A new labor agreement with wage provisions was reached on February 11, 1999 with Painters District Council #58 representing approximately 18 Eastern employees. The contract is effective for the period May 1, 1998 through April 30, 2002, and contains provisions to allow steam plant employees to paint specified equipment in the steam plant, resulting in annual savings of approximately \$15,000. Painters District Council #58 agreed to provide safety-related training to the steam plant employees at no cost to the University, resulting in savings of approximately \$6,000 over the term of the contract. The union ratified the agreement on February 11, 1999.

Cost of Settlement: Under this contract, bargaining unit employees would receive a 3.1% wage increase effective May 1, 1998, a 3.7% increase effective May 1, 1999, a 4.7% increase effective May 1, 2000, and a 4.5% increase effective May 1, 2001. The parties also agreed to increase the number of paid holidays bargaining unit employees receive from five to eight. While the increased number of holidays represents an additional cost to the University, the parties expect the training provided by Painters District Council #58 and the painting performed by the steam plant employees to offset these increases.

Estimated cost of 3.1% increase effective May 1, 1998	\$25,375
Estimated cost of 3.7% increase effective May 1, 1999	\$31,220
Estimated cost of 4.7% increase effective May 1, 2000	\$41,130
Estimated cost of 4.5% increase effective May 1, 2001	\$41,230

It is recommended that the Board of Trustees approve this labor contract and wage agreement.